

Arun District Council

REPORT TO:	Planning Policy Committee - 30 January 2024
SUBJECT:	Budget Monitoring Report to 31 December 2023
LEAD OFFICER:	Antony Baden – Group Head of Finance & Section 151 Officer
LEAD MEMBER:	Councillor Martin Lury, Chair of Planning Policy Committee
WARDS:	All
CORPORATE PRIORITY / POLICY CONTEXT / CORPORATE VISION: The Council's budget supports all the Council's Objectives.	
DIRECTORATE POLICY CONTEXT: Budget monitoring and forecasting are key in ensuring sound financial control and control of spending is in place. It is also a major part in ensuring sound governance arrangements.	
FINANCIAL SUMMARY: The report shows the Committee's Revenue budget and Capital programme forecast out turn position for 2023/24 to the end of Quarter 3.	

1. PURPOSE OF REPORT

- 1.1. The purpose of this report is to appraise the Planning & Policy Committee of its forecast out turn against the 2023/24 budgets, which were approved by Full Council at its meeting of the 9 March 2023.

2. RECOMMENDATIONS

- 2.1. It is recommended that the Committee notes the content of this report.

3. EXECUTIVE SUMMARY

- 3.1. The report sets out in further detail the Committee's Revenue and Capital programme budget performance projections to the 31 March 2024.

4. DETAIL

- 4.1. Table 1 below details the 2023/24 forecast revenue budget out turn to the end of Quarter 3 and anticipates an overspend of £402k, which is a favourable movement of £50k against the £452k overspend reported in Quarter 2. The significant change in the forecast is explained in paragraph 4.2 below.

Table 1

Planning Policy Committee					
	Budget	Forecast	Variance	Variance	Movement
	2023-24	Q3	Q3	Q2	
Description	£'000	£'000	£'000	£'000	£'000
Employees	2,126	1,480	(646)	(676)	30
Premises	-	-	-	-	-
Transport	18	18	-	-	-
Supplies & Services	536	1,090	554	575	(21)
Support Service	72	72	-	-	-
Income	(1,845)	(1,351)	494	553	(59)
Total for Planning Policy Committee:	906	1,308	402	452	(50)

4.2. **Income** – Forecast income is £59k for favourable than at Quarter 2. However, it remains that reduced fees due to the economic climate and its impact on the number of building applications, is driving the £402k net pressure.

5. CONSULTATION

5.1. Consultation with other stakeholders is not required for this report.

6. OPTIONS / ALTERNATIVES CONSIDERED

6.1. There are no alternative options to this report.

7. COMMENTS BY THE INTERIM GROUP HEAD OF FINANCE/SECTION 151 OFFICER

7.1. There are no additional financial implications arising from the matters set out in this report. Committee will note that the Group Head of Finance & Section 151 Officer will work throughout the financial year with other Group Heads to mitigate any overspends that have been highlighted in the report and to maximise potential income generation opportunities/cost avoidance efficiencies.

8. RISK ASSESSMENT CONSIDERATIONS

8.1. Regular budget monitoring and forecasting mitigates against the risk of poor financial control and ensures that Members are informed when corrective action is required and what action has been taken.

9. COMMENTS OF THE GROUP HEAD OF LAW AND GOVERNANCE & MONITORING OFFICER

9.1. There are no direct legal implications associated with this report.

10.HUMAN RESOURCES IMPACT

10.1. None.

11.HEALTH & SAFETY IMPACT

11.1. None.

12.PROPERTY & ESTATES IMPACT

12.1. None.

13.EQUALITIES IMPACT ASSESSMENT (EIA) / SOCIAL VALUE

13.1. None.

14.CLIMATE CHANGE & ENVIRONMENTAL IMPACT/SOCIAL VALUE

14.1. None.

15.CRIME AND DISORDER REDUCTION IMPACT

15.1. None.

16.HUMAN RIGHTS IMPACT

16.1. None.

17.FREEDOM OF INFORMATION / DATA PROTECTION CONSIDERATIONS

17.1. None.

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

[Budget Book 2023/24](#)

[Minute 779, Full Council 9 March 2023 – Arun District Council budget 2023/24.](#)

[Quarter 2 Budget Monitoring Report, Planning Policy Committee, 28 November 2023, Minute 424.](#)

